Faculty of Applied Science
CHEMICAL ENGINEERING

Ph.D. STUDENT CHECK LIST

Prepared by Grad Assistant as per OCGS Accreditation

English Assessment ☐Completed ☐Not required (International Students ONLY)	or ☐SGS 801
MANDATORY COURSES CHEM 801 Chemical safety course CHEE 897 Completion of two seminars	☐ ☐#1 ☐#2

COMPREHENSIVE EXAMINATION - to be completed 18 months after start date
COMMITTEE (prepared by Supervisor)

Chair
Supervisor
Internal Examiner
External Examiner from another department at Queen's

DEGREE COURSE REQUIREMENTS:
No MSc: 7 graduate level courses; maximum 1 may be at 400 level
With MSc:4 graduate level courses; maximum 1 may be 400 level

Course Code	Course Title	Completed	Prior permission obtained to substitute for CHEE Course?
1.		☐	
2.		☐	
3.		☐	
4.		☐	
5.		☐	
6.		☐	
7.		☐	

THESIS DEFENCE

☐ Inform Grad Assistant 30 working days prior to defence date (need time to find Head's Delegate)
☐ Thesis copies to committee 25 working days prior to defence date
☐ PDF file emailed to thesis@queensu.ca 25 working days prior to defence date

ORAL THESIS DEFENCE COMMITTEE prepared by Supervisor

Chair *selected by the Grad School*
Supervisor CHEE
Internal Examiner CHEE
Head's Delegate CHEE
External Examiner from another department at Queen's
External Examiner from outside of Queen's (must hold an academic appointment)